

Preble County Mental Health & Recovery Board

Board Meeting Minutes August 28th, 2023, 6:30 p.m.

Present: Schlotterbeck, P., O'Banion, L., Armstead, M., Wood, R., Steele, S., Sizemore, D.

Announced Absence: McQueen, T, Clark, A

Unannounced Absence: Cross, I

Staff: Cooper, A, Hurst, S, Raynes, A

Call to Order: Chairman O'Banion called meeting to order at 6:35 PM.

Roll Call: Roll Call was read by Board Secretary, Autumn Cooper.

Reading of the Mission Statement: Miranda Armstead read the mission statement.

Additions/Deletions to the Agenda: Oath of Office Ashley Clark, ORC 340 Changes, Oath of Office Kara Casteel

Recognition of Guests: Elizabeth Esposito, Kelli Ott, Cynthia Wion, Amanda Myers, Lisa Landerer, Walter Landerer, Diana Trittschuh, Everett Trittschuh, Lynn Ferguson.

Guest Open Forum: Chairman Landen O'Banion gave guest the opportunity to take the floor with their concerns. Concerns are listed as follows.

Lynn Ferguson: Gun use on Next Step Living recovery farm, the burning of brush on Next Step Living property, and the ownership and operation of the farm.

Everett and Diana Trittschuh: Possible zoning changes that were seen on recent board minutes and if that would change the capacity of residents on the Next Step Living recovery farm, missing May minutes on the website, the security and supervision of the recovery farm, whether or not fireworks were used at the July 4th celebration at Next Step Living recovery farm, and why the board did not more publicly announce the purchase of the farm.

The guests' concerns were heard by Director Raynes and the board members and questions were answered accordingly. Director Raynes took the contact information of the guest so any unanswered questions can then be answered later. Robert Wood noted that according to Ohio Revised code 121.22 the board followed correct procedures in purchasing.

Oath of Office: Ashley Clark and Kara Casteel

ORC 340 Changes

Presentation of the May 22nd, 2023, Board Meeting Minutes

23.08.584 Robert Wood moved to approve the May 22nd, 2023, Board Meeting Minutes with Miranda Armstead seconding the motion. Yes-6 No-0 Abstain-0

Board Staff Report

Amy's June, July, August calendar: Director Raynes presented the board with her June, July, and August calendar.

DORA Map: Director Raynes presented the board with the DORA map and mentioned that she did make an input and noted that the board office and My Neighbor's House are not included in the map. David Sizemore mentioned there were no complaints so far.

Updated Policy & Procedure Manual: Updates to the Policy & Procedure Manual were sent to the board members separately for the board members to review.

23.08.585 Miranda Armstead moved to approve Updated Policy & Procedure Manual with David Sizemore seconding the motion. Yes-6 No-0 Abstain-0

HUD Review: Director Raynes sent the HUD review to the board members separately from the board packet to review. Director Raynes explained that the board passed with no findings.

Finance - For items where no action is needed, the information can be found in the packet.

FY24 Budget Revision- Director Raynes explained the budget revisions to the board. Details can be found in the finance minutes.

23.08.586 David Sizemore moved to approve FY24 Budget Revision with Miranda Armstead seconding the motion. Yes-6 No-0 Abstain-0

Changes made: SOR 2.0 NCEQRT, Updated Provider Totals, 10% Admin, Overdose Awareness (Public Relations), Added South Community, Recovery Housing – Additional State Funds, Adam/Amanda Center – PCMHRB Portion, CTP - Actual Carryover, Title XX – State Correction, Local Levy – To absorb Title XX State Correction, SFSC – Decrease (No Parent Project).

CY24 Budget- Sherry Hurst explained the CY versus FY process to members who were not present at the finance meeting.

23.08.587 David Sizemore moved to approve CY24 Budget with Paula Schlotterbeck seconding the motion. Yes-6 No-0 Abstain-0

Adam/Amanda Center- Director Raynes explained the Adam/Amanda Center to the board and stated that the board needed to approve the operations and they want a 10-year commitment. Chairman O'Banion wanted more clarification before approving as did Robert Wood. A special meeting will be scheduled when more information is retrieved.

23.08.588 Robert Wood motioned to table the approval of the Adam/Amanda Center until the board can provide more information with Mirand Armstead seconding the motion approving. Yes- 6 No-0 Abstain-0

Contracts- Director Raynes mentioned all contracts are correct except South Community expense is \$20,000. FY24 PC JFS FCFC - \$15,750 (Revenue), FY24 PC Wraparound - \$30,000 (Expense) FY24 Strong Families, Safe Communities (SFSC) \$67,185.03 (Revenue), FY24 HUD CoC Grant Agreement - \$230,829 (Revenue), FY24 S.A.F.E MOU \$12,500 (Expense), FY24 AM Behavioral Health - \$36,000 (Expense), FY24 South Community - \$ (Expense), FY24 SBHI Addendum 1 - \$10,608 EMDR (Expense).

23.08.589 Miranda moved to approve Contracts with David Sizemore seconding the motion. Yes- 6 No-0 Abstain-0.

Balance Sheet, Revenue/Expense Statement, & Reconciliation Detail FY24 May, Preliminary FY23 June & FY24 July- David Sizemore presented the Balance sheets to the board.

23.08.590 David Sizemore moved to approve Balance Sheet, Revenue/Expense Statement, & Reconciliation Detail FY24 May Preliminary FY23 June & FY24 July with Miranda Armstead seconding the motion. Yes-6 No-0 Abstain-0.

Then & Nows FY23 May-David Sizemore presented the Then & Nows FY23 May to the board.

23.08.591 David Sizemore moved to approve Then & Nows FY23 May with Robert Wood seconding the motion. Yes-6 No-0 Abstain-0.

Behavioral Health/Outreach- For items where no action is needed, the information can be found in the packet.

Upcoming Events- Robert Wood explained the upcoming events. Miranda Armstead suggests that board members serve lunch to our providers at the Appreciation Lunch scheduled for September 21, 2023. Director Raynes mentioned having a conversation about how the board cannot spend money on food later.

Fentanyl Test strips-Director Raynes explained that there will be funding coming for Fentanyl test strips and the staff will update the board when more information is available.

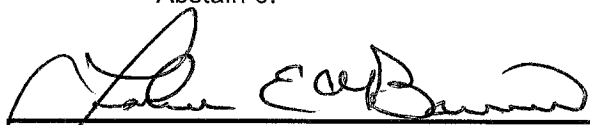
Stepping Up Initiative- Director Raynes explained the stepping up initiative and how it will be beneficial for the community.

Board Member Open Forum: No comments from board members.

Chairperson's Remarks: Chairman O'Banion thanked everyone for coming.

Adjournment

23.08.592 Robert Wood moved to adjourn Board Meeting with Miranda Armstead seconding the motion. Yes-6 No-0 Abstain-0.


Board Chair

9-25-2023
Date