

# Preble County Mental Health & Recovery Board

## Board Meeting Minutes May 22<sup>nd</sup>, 2023 ,6:30 p.m.

**Present:** Schlotterbeck, P., Allen, J., Armstead, M., Clark, A. Wood, R., O'Banion, L, Elam, J.

**Announced Absence:** McQueen, T., Steele, S., Sizemore, D.

**Unannounced Absence:** Cross, I.

**Staff:** Cooper. A, Raynes A.

**Call to Order:** Chairman O'Banion called meeting to order at 6:40 PM.

**Roll Call:** Roll Call was done by Board Secretary, Autumn Cooper.

**Reading of the Mission Statement:** John Elam read mission statement.

**Additions/Deletions to the Agenda:** No additions/deletions.

**Recognition of Guests:** Cynthia Treasure, Beth Esposito, Cynthia Wion.

### **Vote for Chair & Vice Chair:**

- 23.05.567 Robert Wood moved to elect Landen O'Banion as Chairman of the board with Ashley Clark seconding the motion. Yes-6 No-0 Abstain-1. Motion approved.
- 23.05.568 John Allen moved to elect Robert Wood as Vice Chairman of the board with Ashley Clark seconding the motion. Yes-6 No-0 Abstain-1. Motion approved.

### **Presentation of the April 24th, 2023, Board Meeting Minutes**

- 23.05.569 John Elam moved to approve the April 24<sup>th</sup>, 2023; Board Meeting Minutes as presented with John Allen seconding the motion. Yes- 7 No-0 Abstain-0. Motion approved.

### **Provider Presentations**

**Samaritan Behavioral Health Inc.-** Cynthia Treasure presented a PowerPoint presentation to the board about SBHI services, mission, and values. She noted how the board has helped SBHI to serve the people of Preble County. She then explained all the services and statistics in Preble County that highlights the importance of the work they do. Paula Schlotterbeck asked where pink slip clients are taken. Cynthia Treasure explained that they go to Kettering Hospital. Ashley Clark asked about EMDR training specific to age groups served. Cynthia explained they will serve all age groups.

### **Board Staff Report**

**Compliance in a Nutshell –** OACBHA-A. Raynes presented the board with Compliance in a Nutshell and the board reviewed the documents.

**Amy's May calendar-**A. Raynes presented the board with her May calendar. A. Raynes noted that Kara Casteel was approved by commissioners and plans to be sworn in at August board meeting.

**Community Assessment and Plan (CAP)-**A. Raynes presented CAP documents to the board and explained that it will be posted on our website.

**Wallace Service Plan-**A. Raynes presented the board with Wallace service plan and explained it was included in FY24 budget.

**FY22 Annual Report -**Draft of Annual Report was presented to the board. A. Raynes reported the importance of the staff and board reviewing the Annual Plan for typos and edits before final approval. A. Raynes noted the FY23 Annual Report will have some improvements.

- 23.05.570 John Elam moved to approve the FY22 Annual Report with John Allen seconding the motion. Yes-7 No-0 Abstain-0 Motion Approved.

**Strategic Plan Update -**A. Raynes presented the Strategic Plan to the board with red, yellow, and green to show movement in those areas. A. Raynes explained a Bidders Conference to the board and why we haven't accomplished that goal yet.

- 23.05.571 John Allen moved to approve Strategic Plan Update with Robert Wood seconding the motion. Yes-7- No-0 Abstain-0 Motion Approved.

**Fire Ladders-**A. Raynes explained that some of our units do not have second floor egress. She will purchase ladders for those units that do not have second floor egress. They would be roll out or folding ladders not permanent ladders. Landen O'Banion noted that the staff should ask insurance if there is a saving cost for adding ladders.

**Fire Inspection Policy**-A. Raynes explained that the board has a tenant who is a hoarder and does not pass fire inspections. The staff checked with the insurance company and there is a chance they will not pay if there were a fire. The staff suggested to the board that creating a policy that passing a fire inspection is mandatory for all tenants. The staff will work with Katie West and create a new policy for tenants.

**SAFE Contract**-\$12,500 (Expense)-A. Raynes presented the S.A.F.E contract to the board and explained that it is the juvenile court S.A.F.E program and it will be remaining the same as last years.

- 23.05.572 Robert Wood moved to approve S.A.F.E Contract with John Allen seconding the motion. Yes-7- No-0 Abstain-0. Motion Approved.

**Finance** - For items where no action is needed, the information can be found in the packet.

**FY22 Budget Final**-Landen O'Banion explained the final numbers for the FY22 Budget.

- 23.05.573 Robert Wood moved to approve FY22 Budget Final as presented with John Elam seconding the motion. Yes-7 No-0 Abstain-0 Motion Approved.

**FY24 Budget**- A. Raynes explained an additional revision to the budget that she received today from SBHI.

- 23.05.574 Miranda Armstead moved to approve FY24 Budget as presented with John Elam seconding the motion. Yes-7 No-0 Abstain-0. Motion Approved.

**FY24 Sliding Fee Scale**

- 23.05.575 Miranda Armstead moved to approve the FY24 Sliding Fee Scale as presented with John Allen seconding the motion. Yes-7 No-0 Abstain-0. Motion Approved.

**Board Property Insurance**- A. Raynes presented the property insurance to the board. The board reviewed the documentation.

**Adam and Amanda Center-Short Term Residential Center** A. Raynes explained what Adam & Amanda Centers are and that the state has given each region funds for building one of these centers. Preble will need to partner with the other counties to cover the 10% match. Raynes explained that she would like to participate. \$150,000 is the maximum that the board would need to invest in order to have access to beds. The board would partner with seven different counties.

- 23.05.576 John Elam moved to approve the Adam and Amanda Center-Short Term Residential Center as presented with Paula Schlotterbeck seconding the motion. Yes-7- No-0 Abstain-0. Motion Approved.

**Contracts**- A. Raynes presented each contact to the board. No discussion was needed. FY23 Ascend Data SOW - \$28,050 Expense (SOR 2.0 NCE), FY23 Shawn Barker - 14 months \$2,800 Reimbursed Expense, FY24 Ascend Data - \$13,425 Expense, FY24 Cocoyoo Lease - \$12,100 (11 months) Revenue, FY24 RWC/TASC Lease - \$6,000 Revenue, FY24 Butler County ESC Success - \$80,597 Expense (Partial SFSC), FY24 OptiVise- \$11,746 (3 year – 3% increase years 2 & 3) Expense, FY24 Clark Schaefer Hackett - \$12,000 Expense, FY24 Alternative Living Solutions - \$62,640 Expense (Access Success/Access to Wellness)

- 23.05.577 John Elam moved to approve Contracts as presented with John Allen seconding the motion. Yes-7 No-0 Abstain-0. Motion Approved.

**Balance Sheet, Revenue/Expense Statement, & Reconciliation Detail FY23 April**-Chairman O'Banion presented the board with the documentation to review.

- 23.05.578 Miranda Armstead moved to approve the Balance Sheet, Revenue/Expense Statement, & Reconciliation Detail FY23 April with Ashley Clark seconding the motion. Yes-7 No-0 Abstain-0 Motion Approved.

**Behavioral Health/Outreach**-For items where no action is needed, information can be found in the packet.

**Recovery & Wellness Sign on Bonus**- Robert Wood explained that the Behavioral Health Committee questioned the sign on bonus because other providers are not having success. The board discussed whether to approve the sign-on bonus. The board did not support funding sign on bonuses to providers. No motion needed.

**Board Member Open Forum:** Chairman O'Banion brought the issue of the City of Eaton applying for a Designated Outdoor Refreshment Area (DORA) to the board. Board Members discussed their opinions on this matter. They are concerned about how close the DORA is to the recovery center and the recovery house. A. Raynes will advocate with the city manager about this on the board's behalf.

**Chairperson's Remarks:** Chairman O'Banion presented John Elam and John Allen with plaques to thank them for their service on the board from 2017 to 2023.

**Executive Committee:** FY24 Provider Contracts-A Raynes presented provider contracts to the board.

- 23.05.579 Miranda moved to approve the FY24 Provider Contracts as presented with Robert Wood seconding the motion. Yes-7 No-0 Abstain-0. Motion Approved. Gebhart \$193,586, Next Step Living \$65,569, RWC \$467,066, Samaritan \$521,887\*Revised by A. Raynes, Sojourner \$140,000, Thrive \$148,271.

**Executive Session**

- 23.05.580 Robert Wood moved to enter into executive session pursuant to R.C. 121.22(G)(1)(2) to consider the employment or compensation of a public employee with Miranda Armstead seconding the motion. Yes-7 No-0 Abstain-0 Motion Approved.
- 23.05.581 Robert Wood moved to return to regular session with John Allen seconding the motion. Yes-7- No-0 Abstain-0 Motion Approved.

**Executive Director Compensation**-The Board discussed the accomplishments of A. Raynes. They discussed how she has a small staff for the size of the budget. They also discussed the county cost of living increase of 5%. They made the decision to increase A. Raynes' salary by 4.75%, bringing her salary to \$96,500. They also would like to investigate the range of salary and benefits for this position.

- 23.05.582 John Elam moved to approve salary increase for Executive Director, Amy Raynes to \$96,500 with a year to investigate range of salary and consider benefits with John Allen seconding the motion. Yes-7 No-0 Abstain-0 Motion Approved.

**Adjournment**

- 23.05.583 John Allen moved to adjourn the meeting with John Elam seconding the motion. Yes-7 No-0 Abstain-0 Motion Approved.

  
Board Chair

8-28-2023  
Date