Year Two Board Approved Update 5/23/2022

Year Three Board Approved Update 5/22/2023

X No progress X Progress X Accomplished

Leadership

**Goal:** Take an active and leading role to ensure that quality mental health & addiction services are available to all Preble County residents.

Objectives/Actions Lead on-going FY22 FY23 FY24

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1. Develop a Board enhancement plan.** |  |  |  |  |  |
| 1.1 Increase Board member attendance at meetings by 10%. | ED/Staff  Bd Members |  | X | X |  |
| 1.2 Ensure Board members receive training on board roles and responsibilities, fiscal documents, and State of the State each year. | ED/Staff  Bd Members |  | X | X |  |

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| **2. Develop a Board member recruitment strategy and have no board vacancies within 2 years** |  |  |  |  |  |
| 2.1 Board member will lead a small committee to create action steps. | ED/Staff  Bd. Members |  | X | X |  |
| 2.2 To be determined by committee in 2.1. |  |  |  |  |  |
| 2.3 To be determined by committee in 2.1. |  |  |  |  |  |
| 2.4 To be determined by committee in 2.1. |  |  |  |  |  |

Fiscal

**Goal:** Ensure the financial viability of the PCMHRB through efficient, accountable and responsible financial management.

Objectives/Actions Lead On-going FY22 FY23 FY24

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| **1. Bring reserve funds to recommended level within 2 years.** |  |  |  |  |  |
| 1.1 Develop and include outcome-based data & reports related to allocations process. | ED/Staff |  | X | X |  |
| 1.2 Reorganize the budget process to include detailed categories i.e. housing, outreach, supplies, contract grants. | ED/ CFO/Staff |  | X | X |  |
| 1.3 Develop a cost savings plan for Board admin including capital improvements. | ED/Staff |  | X | X |  |
| 1.4 Research cost savings of reducing board owned properties. | Ex Dir/ Staff |  | X | X |  |

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| **2. Provide additional education to providers about board funding policies, requirements, and responsibilities annually.** |  |  |  |  |  |
| 2.1 Schedule a Bidder’s Conference and Information Session for annual application for funding. | ED/Agency |  | X | X |  |
| 2.2 Review financial and funding policies and update as needed. | ED/Staff |  | X | X |  |
| 2.3 Add funding policies to provider contracts. | ED |  | X | X |  |
| 2.4 Facilitate training regarding the financial impact/opportunities related to government funding. | ED/Staff |  | X | X |  |

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| **3. Identify a standardized set of financial data to collect from agencies by end of year one.** |  |  |  |  |  |
| 3.1 Consult CFO, Finance Committee and staff on financial data necessary for accountability, monitoring and future budget allocations. | ED/Staff/Finance Committee |  | X | X |  |
| 3.2 Consult with providers, other boards and OhioMHAS to determine financial data needs. | ED |  | X | X |  |

Programming/Service Delivery System

**Goal:** Develop a seamless continuum of care which supports prevention, early intervention, treatment and consumer recovery supports.

Objective/Actions Lead On-going FY22 FY23 FY24

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| **1. Conduct a needs assessment to be utilized with the next OhioMHAS Community Plan by end of year one.** |  |  |  |  |  |
| 1.1 Create and distribute community needs assessment surveys. | ED/Staff |  | X | X |  |
| 1.2 Hold community stakeholder meetings to discuss survey results. | ED/Staff |  | X | X |  |
| 1.3 Create document with results of survey and community meetings. | Staff |  | X | X |  |
|  |  |  |  |  |  |
| **2. Develop newly purchased property into a recovery farm operational by end of year one.** |  |  |  |  |  |
| 2.1 Receive bids for property renovation. | Staff |  | X | X |  |
| 2.2 Choose contractors and execute contracts. | ED/Staff |  | X | X |  |
| 2.3 Inspections on all work complete. | ED/Staff/Board |  | X | X |  |
| 2.4 Move women into the Farmhouse and provider into main house. | Agency |  | X | X |  |
|  |  |  |  |  |  |
| **3. Identify and initiate new and innovative activities, programs and services focusing on prevention and treatment of mental health issues/addiction by end of year three.** |  |  |  |  |  |
| 3.1 Utilize data collected to identify programs and service gaps. | ED/Staff/Board |  | X | X |  |
| 3.2 Staff and providers attend conferences and trainings pertaining to new and innovative practices. | ED/Staff |  | X | X |  |
| 3.3 Create RFPs to identify provider who has knowledge, experience and efficiency. | ED |  | X | X |  |
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Community Relations

**Goal:** Strengthen the PCMHRB brand and advocacy roles in the community

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| **Objectives/Action** | **Lead** | **On-going** | **FY22** | | **FY23** | **FY24** |
| **1. Look for new approaches to educating and engaging people in all areas of Preble County about PCMHRB and available services.** |  |  |  |  | |  |
| 1.1 Promote awareness of MHRB through on-going campaigns including promotion of national “awareness” days/months, suicide prevention, SAPP, Red Ribbon Week, etc. | ED/Staff/Board |  | X | X | |  |
| 1.2 Offer trainings for public on mental health issues (Mental Health First Aid – youth & adult, QPR), substance abuse prevention | ED/Staff/Agencies |  | X | X | |  |
| 1.3 Utilize social media & traditional media to drive education, communication, events, & fundraisers | Staff |  | X | X | |  |
| 1.4 Support agencies with marketing & promotion as requested/necessary. | ED/ Staff |  | X | X | |  |
| 1.5 Develop formal & informal community partnerships to extend MHRB “reach” | ED/ Staff |  | X | X | |  |
| 1.6 Develop strategies to expand outreach to all Preble County municipalities. | ED/Staff |  | X | X | |  |
| **2. Create strategy to share strategic plan in the community within six months.** |  |  |  |  | |  |
| 2.1 Present to stakeholders (i.e. commissioners, community partners and consumers). | ED/Staff |  | X | X | |  |
| 2.2 Share on all social media platforms and website. | Staff |  | X | X | |  |
| 2.3 Provide updates to community on strategies achieved. | ED/Staff |  | X | X | |  |

Program Evaluation

**Goal: Develop a data collection and reporting strategy in partnership with PCMHRB contract agencies and partners.**

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| **Objectives/Action** | **Lead** | **On-going** | **FY22** | | **FY23** | **FY24** |
| **1. Identify a standardized set of data to collect and create a process of analyzing that data to use for future decision-making by end of year 2.** |  |  |  |  | |  |
| 1.1 Collaborate with data company to identify data collection needs. | ED/Staff/Board |  | X | X | |  |
| 1.2 Create data sharing processes. | ED/Staff/Agencies |  | X | X | |  |
| 1.3 Create data outcomes applications for both in house use and community publication. | Staff |  | X | X | |  |
| **2. Build the data collection and reporting strategies into future agency contracts by end of year two.** |  |  |  |  | |  |
| 2.1 Consult with providers, board and attorney to update contract. | ED |  | X | X | |  |

KEY:

Stakeholders: these are classified as planning committees and/or teams and may include other agencies and departments.